



Through God, We
Love, Laugh and
Learn.

ST. MICHAEL'S CE (VC) FIRST SCHOOL

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Headteacher: Mrs J Wass BA (Hons) NPQH

11th September 2026

Year 4

Dear Parents and Carers

As a school, we have now adopted the use of Staffordshire's Local Area Visits policy. Our policy has been written and adapted specifically for St Michael's First School and can be found on our website. As a result of this, we are able to ask you to complete one form only at the beginning of the year to give us permission to take the children out in the local area, without having to obtain it every time. For example, trips to church, to Stone library, to a local post box, will all be included. We will let you know the dates of all of these visits.

There will still be some trips that we require further permission to take the pupils on, which individual letters will be sent out when necessary.

Once permission is obtained, we will only be sending out requests for volunteers to accompany us in the local area for these trips.

If you have any queries, please don't hesitate to contact Mrs Wass, Miss Whitney or your child's class teacher.

Please complete the online form below to give permission for your child to attend local area visits.

<https://forms.cloud.microsoft/e/MuciDS6C39>

Yours sincerely

Miss A Whitney
Deputy Headteacher